



## UNIVERSITY OF KELANIYA, SRI LANKA

### VACANCY

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**Project Title:** Towards a Circular Food Sector: Evidence Generation and Policy Support for Reducing Single-Use Plastics in Colombo and Galle Districts, Sri Lanka

**Funded by:** EU CIRCULAR Project

Applications are invited from suitably qualified and experienced candidates for the post of **Project Coordinator (01 Position)** for the above research project conducted by the Faculty of Medicine, University of Kelaniya.

#### Key Responsibilities

- Coordinate and manage all project activities across Phases 1 to 3 (Inception, Evidence Generation, and Pilot Demonstrations).
- Liaise with ethical review committees, municipal councils, government authorities, and international partners for necessary approvals and ongoing collaboration.
- Manage project schedules, coordinate field teams for waste audits and surveys in Colombo and Galle districts, and ensure timely data collection.
- Lead the organization of stakeholder consultations, capacity-building workshops, and dissemination events, drawing on prior experience in community engagement and partnership building.
- Oversee development of communication materials, best-practice documentation, and policy briefs for project dissemination.
- Maintain comprehensive project documentation, manage communications, and assist the Principal Investigator with progress reporting to the funding agency.

#### Required Qualifications & Experience

- A Bachelor's Degree or Master's Degree in Project Management, Environmental Management, Public Health, Science, or a related field from a recognized university.
- A minimum of 10 years of demonstrated experience in coordinating or managing donor-funded projects, preferably in solid waste management, environmental management, or community development.
- Proven track record of partnership building with government agencies, NGOs, private sector institutions, and community organizations.
- Prior experience in developing IEC materials, media campaigns, training curricula, and evidence-based documentation for policy advocacy will be considered a strong advantage.
- Excellent organizational, leadership, and communication skills (English and Sinhala/Tamil).
- Proficiency in project management software and Microsoft Office suite.

#### Duration

12 Months (Full-time)

## **Remuneration**

Negotiable in accordance with the approved project budget.

## **Application Procedure**

Interested candidates should email their Curriculum Vitae (CV) along with a cover letter to the Principal Investigator, Prof. Nayana Gunathilaka ( [n.gunathilaka@kln.ac.lk](mailto:n.gunathilaka@kln.ac.lk) ).

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**Closing Date: 22<sup>nd</sup> June 2026**